

Information

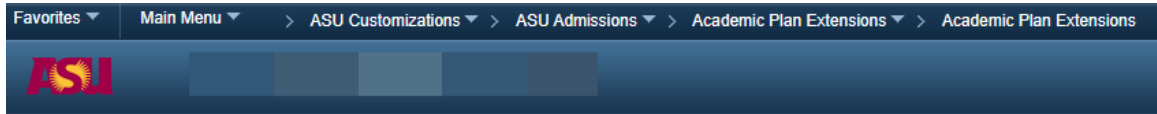
From the Academic Plan Extension pages in PeopleSoft, staff with appropriate PeopleSoft access can maintain and update academic program information that appears in the degree search online tool.

Requesting Access to Academic Plan Extensions

To gain access to Academic Plan Extensions, submit a PeopleSoft Role Request from MyASU requesting access to the following role: Dept Supv GR Admission Vw. This role allows users to update information in Academic Plan Extensions.

Update Academic Plan Extensions Process

1. In PeopleSoft, access Main Menu/ASU Customizations/ASU Admissions/Academic Plan Extensions/Academic Plan Extensions.
2. Enter search criteria and click search to locate the desired academic plan to be updated.



ASU Academic Plan Extensions

Enter any information you have and click Search. Leave fields blank for a list of all values.

Find an Existing Value

▼ Search Criteria

Academic Institution begins with

Academic Program begins with

Academic Organization begins with

Academic Plan begins with

Description begins with

Include History Correct History Case Sensitive

Limit the number of results to (up to 300):

3. To update information in Academic Plan Extensions, click the + symbol found on the ASU Plan Extensions tab to add a row.

ASU Plan Extension | Additional Extensions | Career Opportunities | Major Maps | Notes | Contacts | Keywords | Related Programs | Categories | Campuses | ONET Codes | Deadlines

4. Once a new data row has been added, make all necessary updates on all of the various tabs and click save.

Fields to be updated by Graduate Support Staff

Areas that can be updated by Graduate Support Staff area as follows:

- **Academic Plan Extensions**

- Email, Location, Phone, Plan URL, and ASU Mail Code can be updated by Graduate Support Staff.

ASU Plan Extension | Additional Extensions | Career Opportunities | Major Maps | Notes | Contacts | Keywords | Related Programs

Academic Program: GRBA W.P. Carey School of Business [Copy Data](#)

Academic Organization: CBUSMBA WPC Graduate Programs

Academic Plan: BAONLINMBA W. P. Carey MBA - Online Major

Last Term Valid: 9999 Currently Active in App: 2201,2207

Find | View All First 1 of 1 Last

*Effective Date: 06/05/2019 *Effective Sequence: 1 Active in Degree Search

RFI Display Custom Text

Description: W. P. Carey MBA - Online Program

Long Descr: <p>The W. P. Carey School of Business MBA program provides a solid foundation and knowledge base in the core business disciplines so students develop analytic capabilities, decision-making and leadership skill sets essential to making sound business decisions. Highly ranked by U.S. News & World Report (https://wpcarey.asu.edu/about/rankings</p>

Email: wpcareymasters@asu.edu

Location: MCRD 350

Phone: 480/965-3332 ASU Mail Code: 4906

Plan URL: https://wpcarey.asu.edu/mba-programs/online

Apply URL:

ASU Online URL: https://asuonline.asu.edu/online-degree-programs/graduate/master-business-administration/

Video URL:

UGRD Committee: Program Fee

Language Requirement Flag

Math Requirement Flag Course:

Additional Math Requirements:


Last Update Date/Time: 06/05/19 11:31:31AM Last Update User ID: mvlusk


Save Return to Search Notify Update/Display Include History Correct History

ASU Plan Extension | Additional Extensions | Career Opportunities | Major Maps | Notes | Contacts | Keywords | Related Programs | Categories | Campuses | ONE1

- Long Descr cannot be updated by Graduate Support Staff, but information appearing in this field should be verified to be current and correct. If updates are needed, reach out to College/School Catalog Coordinator.

Favorites ▾ Main Menu ▾ > ASU Customizations ▾ > ASU Admissions ▾ > Academic Plan Extensions ▾ > Academic Plan Extensions



ASU Plan Extension | Additional Extensions | Career Opportunities | Major Maps | Notes | Contacts | Keywords | Related Programs | 

Academic Program: GRBA W.P. Carey School of Business Copy Data
 Academic Organization: CBUSMBA WPC Graduate Programs
 Academic Plan: BAONLINMBA W. P. Carey MBA - Online Major
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Email: wpcareymasters@asu.edu
 Location: MCRD 350
 Phone: 480/965-3332 ASU Mail Code: 4906
 Plan URL: https://wpcarey.asu.edu/mba-programs/online
 Apply URL:
 ASU Online URL: https://asuonline.asu.edu/online-degree-programs/graduate/master-business-administration/
 Video URL:

UGRD Committee: Program Fee
 Language Requirement Flag
 Math Requirement Flag Course:
 Additional Math Requirements:

Last Update Date/Time: 06/05/19 11:31:31AM Last Update User ID: mvlusk

Save Return to Search Notify Update/Display Include History Correct History

ASU Plan Extension | Additional Extensions | Career Opportunities | Major Maps | Notes | Contacts | Keywords | Related Programs | Categories | Campuses | ONE

- **Additional Extensions**

- Additional Extensions cannot be updated by Graduate Support Staff, but information appearing in this field should be verified to be current and correct. If updates are needed, reach out to College/School Catalog Coordinator.

ASU Customizations > ASU Admissions > Academic Plan Extensions > Academic Plan Extensions

ASU

ASU Plan Extension | **Additional Extensions** | Career Opportunities | Major Maps | Notes | Contacts | Keywords | Related Programs

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Find | View All First 1 of 1 Last

Effective Date 06/05/2019 Effective Sequence 1

Admissions Requirements URL
<https://wpcarey.asu.edu/mba-programs/online/deadlines>

Requirement Summary

Admissions Requirements Description

<p>Applicants must fulfill the requirements of both the Graduate College and the W. P. Carey School of Business.</p><p>Applicants are eligible to apply to the program if they have earned a bachelor's or master's degree from a regionally accredited institution.</p><p>Applicants must have a minimum of a 3.00 cumulative GPA (scale is 4.00 = "A") in the last 60 hours of their first bachelor's degree program, or applicants must have a minimum of a 3.00 cumulative GPA (scale is 4.00 = "A") in an applicable master's degree program.</p><p>All applicants must submit:</p>graduate admission application and application feeofficial transcriptsGMAT or GRE test scorestwo letters of recommendationcurrent resume

Graduate Academic Advising Requirements

The W. P. Carey MBA - Online Program requires 48 credit hours including the required capstone course (MGT 589)

Degree Requirements Description

<p>Required Core (3 credit hours)
LES 582 Ethical Issues for Managers (3)</p><p>Electives (42 credit hours)</p><p>Culminating Experience (3 credit hours)
Capstone: MGT 589 Sources of Competitive Advantage II (3)</p><p>Additional Curriculum Information
All students must successfully complete the comprehensive requirement for the MBA established by the school of business and the Graduate College. The comprehensive culminating experience is integrated with MGT 589 Sources of Competitive Advantage II. Students passing this course with a grade of "B" (scale is 4.00 = "A") or higher satisfy the comprehensive examination requirement </p><p>While there are no

Transfer Admissions Requirements

- **Contacts**

- To remove a staff member, click the – sign.

ASU Plan Extension | Additional Extensions | Career Opportunities | Major Maps | Notes | **Contacts** | D

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Effective Date 06/05/2019 Effective Sequence 1

GRAD Advising URL:

*ID	Name	Work	*Role		
			Chair/Director	+	-
			Staff	+	-
			Chair/Director	+	-
			Advisor	+	-

Save | Return to Search | Notify | Update/Display | Include History | Correct History

- To add a staff member:
 - Click the + symbol to generate a new row.

ASU Plan Extension | Additional Extensions | Career Opportunities | Major Maps | Notes | **Contacts** | D

Academic Program: GRBA W.P. Carey School of Business [Copy Data](#) [Copy Contact](#)
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Effective Date 06/05/2019 Effective Sequence 1

GRAD Advising URL:

*ID	Name	Work	*Role		
			Chair/Director	+	-
			Staff	+	-
			Chair/Director	+	-
			Advisor	+	-

Save | Return to Search | Notify | Update/Display | Include History | Correct History

- Enter the new staff member's ID number or click the magnifying glass button to locate the new staff member to be added.

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 Last Term Valid: 9999 Currently Active in App: 2201,2207

Effective Date 10/24/2019 Effective Sequence 1
 GRAD Advising URL:

*ID	Name	Work	*Role
<input type="text"/>	<input type="text"/>	<input type="text"/>	Chair/Director
<input type="text"/>	<input type="text"/>	<input type="text"/>	Staff
<input type="text"/>	<input type="text"/>	<input type="text"/>	Chair/Director
<input type="text"/>	<input type="text"/>	<input type="text"/>	Advisor
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Save Return to Search Notify Update/Display Include History Correct History

- Click the dropdown arrow to display the role list. Select the appropriate role for the staff member being added. When in doubt about what role to choose, select Staff role. Note: If selecting to add a staff member as an advisor, the staff member will be listed as staff advisor on the iPOS for all students in the academic plan the staff member is being added to.

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Effective Date 10/24/2019 Effective Sequence 1
 GRAD Advising URL:

*ID	Name	Work	*Role
<input type="text"/>	<input type="text"/>	<input type="text"/>	Chair/Director
<input type="text"/>	<input type="text"/>	<input type="text"/>	Staff
<input type="text"/>	<input type="text"/>	<input type="text"/>	Chair/Director
<input type="text"/>	<input type="text"/>	<input type="text"/>	Advisor
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Save Return to Search Notify Update/Display Include History Correct History

ASU Plan Extension | Additional Extensions | Career Opportunities | Major Maps | Notes | Categories | Campuses | OI

- **Deadlines**

- To update an existing deadline, the information listed in the Deadlines by Term boxes must be deleted. Click the – button to delete the terms that require corrections.

ASU Academic Plan Extensions interface showing 'Deadlines by Term' for Fall and Spring terms. The interface includes navigation menus, a search bar, and a table of deadlines with columns for Start, Campus, Deadline, Type, and Last Update Date/Time. Red boxes highlight the '+' and '-' buttons for adding and deleting terms.

*Term	*Start	*Campus	Deadline	*Type	Last Update Date/Time	by
Fall	1 Session A/C	Online	06/30/2020	Final	09/09/19 3:42:07PM	
Fall	2 Session A/C	Online	02/04/2020	Priority	09/09/19 3:42:07PM	
Spring	1 Session A/C	Online	12/06/2020	Final	09/09/19 3:42:07PM	
Spring	2 Session A/C	Online	10/01/2020	Priority	09/09/19 3:42:07PM	

- Enter the term, Start, Campus, Deadline, and Type to reflect the necessary changes to the deadlines. To add a second deadline, click the + button indicated below.


ASU Academic Plan Extensions interface showing the 'Deadlines by Term' section with a single entry. A red arrow points to the '+' button, with a text label 'Click here to add an additional term'.

*Term	*Start	*Campus	Deadline	*Type	Last Update Date/Time	by
	1					

- Keywords

- o If updates are needed to this tab, contact Graduate Education representative to request updates.

[Favorites](#) > [Main Menu](#) > [ASU Customizations](#) > [ASU Admissions](#) > [Academic Plan Extensions](#) > [Academic Plan Extensions](#)



[Notes](#) | [Contacts](#) | **Keywords** | [Related Programs](#) | [Categories](#) | [Campuses](#) | [ONET Codes](#) | [Deadlines](#)

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Find | View All First 1 of 2 Last

Effective Date 10/24/2019 Effective Sequence 1

Personalize | Find | [\[?\]](#) | [\[X\]](#) First 1-4 of 4 Last

*Keyword	Direct Match	Description	Weighted Value		
BUSINESS <input type="text"/>	<input type="checkbox"/>	Business	0	+	-
ENTREPRES <input type="text"/>	<input type="checkbox"/>	Entrepreneurship	0	+	-
MANAGEMENT <input type="text"/>	<input type="checkbox"/>	Management	0	+	-
ONLINE <input type="text"/>	<input type="checkbox"/>	online	0	+	-

[Save](#) [Return to Search](#) [Notify](#) [Update/Display](#) [Include History](#) [Correct History](#)

- Additional Tab information

- o Career Opportunities, Major Map, Notes, Related Programs, Categories, Campuses, and ONET Codes are not maintained or used by graduate support staff.