

E-Communiqué

Vol. 5.10, November 5, 2007

The *E-Communiqué* is published monthly with notices of upcoming deadlines, clinics and seminars, and other matters related to graduate education at ASU. Looking for past issues? The *E-Communiqué* is online at graduate.asu.edu/ecomunique.html.

Graduate Certificate Programs

We now have the ability to track students in graduate certificate programs through the PeopleSoft automated systems even though they may also be in a degree program or pursuing other interests. To do this, students will need to apply online through the normal web based graduate application. The applications will be processed through the Graduate College's normal processes and the file will be released to the department for a decision. There is no need for you to change any of your internal admissions processes other than inputting an admission recommendation as you do for degree programs. Please adjust your websites that inform students how to apply to certificate programs and refer them to the Graduate Application at asu.edu/gradapp. The Graduate Admission application will be ready for Graduate Certificate applications effective November 13, 2007.

The University Graduate Council

Beginning Fall 2007, Graduate Councils at the different campuses have been reorganized into one council and renamed The University Graduate Council. The Council makes recommendations to the University Vice Provost and Dean of Graduate College Maria Allison regarding graduate policy and procedures as well as regarding new graduate curricular initiatives. Further information regarding the Council calendar for AY 2007-08, list of members of the Council and the agenda material for past Council meetings can be found at: graduate.asu.edu/graduatecouncils.html.

For assistance with new graduate curricular initiatives/proposals, or if you are planning to develop new graduate curricular initiatives, please contact Dr. Filiz Ozel, Associate Vice Provost for Graduate Academic Programs (Ozel@asu.edu), Denise Campbell, Program Manager for Graduate Academic Programs (Denise.campbell@asu.edu) or Amanda Morales-Calderon, Administrative Assistant (Amanda.morales-calderon@asu.edu).

Outstanding 2008 Graduate Mentor Award nominations

Graduate students and professors are invited to nominate tenured Sciences, Engineering, Humanities, Fine Arts, Education, Design, Social Sciences, Business, & Nursing faculty members for the 2008 Outstanding Graduate Mentor Award. The Graduate College will recognize three professors for their commitment to the learning, preparation, intellectual and professional growth of their students. For further information regarding the process and eligibility, please contact Associate Vice Provost Andrew N. Webber at 965-5906 or andrew.webber@asu.edu. Nominations deadline is Monday, November 26th. graduate.asu.edu/outstandingmentoraward.html.

Academic Program Review (APR) Overview

The Academic Program Review process is mandated by the Arizona Board of Regents (ABOR) and occurs at least once every seven years. Dr. Maria T. Allison, University Vice Provost and Dean of the Graduate College (GC), serves as the University Program Review/Accreditation (UPRA) Officer, and is responsible for the coordination of university-wide Academic Program Reviews, Accreditations and Center/Institute reviews.

The APR process includes the development of a Self-Study Report document by the academic unit, and a site visit by external review team members. An APR site visit is followed by the submission of a site visit report that provides feedback from the review team to the academic unit. The academic unit then responds to the feedback with a written response report.

APR Site Visits confirmed for Fall 2007 include:

Oct 1-2: Bachelor of Interdisciplinary Studies Program, *School of Letters and Sciences*

Nov 1-2: School of Art, Katherine K. Herberger College of the Arts
Nov. 5-6: School of Social and Family Dynamics, College of Liberal Arts and Sciences
Nov. 8-9: African and African American Studies Program, College of Liberal Arts and Sciences
Nov. 15-16: Department of Dance, Katherine K. Herberger College of the Arts

Pending APR Site Visits - Spring 2008

- School of Music, Katherine K. Herberger College of the Arts
- Department of Psychology, College of Liberal Arts and Sciences
- School of Life Sciences, College of Liberal Arts and Sciences
- Women and Gender Studies Program, College of Liberal Arts and Sciences

If you have questions regarding Academic Program Reviews please contact, Associate Vice Provost, Filiz Ozel, ozel@asu.edu at (480) 965-5999 or Academic Program Review Coordinator, Denise M. Campbell, Denise.Campbell@asu.edu at (480) 965-7818, or go to graduate.asu.edu/apr/index.html on the GC website.

Why is Graduate Student Recruitment Important?

Recruitment activities provide prospective graduate students information about your program, your outstanding faculty, your reputation, research being conducted, and more. Are you receiving prospective graduate student names from the Graduate College? Lists are only sent to graduate directors and/or graduate support staff who make that request. Contact Jennifer Cason at Jennifer.cason@asu.edu or visit our web page at <http://graduate.asu.edu/studentrecruitment.html> for more information.

Shades Mentoring Program presents "Preparing for a Career in the Sciences" ~~Nov 15-16~~ **RESCHEDULED**

Please share this announcement with your graduate students ... Dr. Frederick L. Moore, author of *Finding Your North: Self-help Strategies for Science-related Careers*, will discuss issues confronting students considering science-related careers. **Due to the fire in the MU, this event has been rescheduled to January 28-29, 2008. Please watch the website for updated announcements regarding location and time for the different sessions.** (graduate.asu.edu/files/pdfs/Shades_Moore.pdf)

Teaching Assistant Development (TAD) Spring 2008 orientation

Mark your calendars for the TA face-to-face orientation on Wednesday, January 9, 2008 from 8:00 a.m. - noon, location tba. All new TAs hired for the Spring 2008 semester or TAs who have not previously attended the Graduate College's TA Orientation are required to attend. Please check the "TA Orientation Required" box when entering TA awards for new TAs in Peoplesoft. If you have questions, please send email to TAD-Q@asu.edu. For more information: graduate.asu.edu/taorientation.html.



— Other Announcements/Reminders/Updates —

University Graduate Fellowships Block Grant Program 2008-2009 is now updated. Funding is designed to assist units in proactively recruiting and retaining the very best graduate students by offering competitive funding packages. For process and timeframe see graduate.asu.edu/blockgrant.html

Presidential Management Fellows Program

The application period for this fellowship has been extended to early November 2007. Please check their website for a complete description as well as information regarding eligibility and deadlines. <https://www.pmf.opm.gov> and graduate.asu.edu/presidential.html.

Ford Foundation Diversity Fellowship applications now available

— Upcoming Deadlines/Events —

Nov 5 (M) Preparing Your Curriculum Vitae (Part II)
1:00-2:30 p.m. in COOR L1-10.
graduate.asu.edu/node/526

Nov 6 (Tu) Building Courses from the Ground Up
12:00 noon -1:30 p.m. in ECG G238.
graduate.asu.edu/node/391

Nov 9 (F) Deadline for receiving the final copies of all graduate proposals and supporting documents including all unit and college approvals for the Nov 27 meeting of the University Graduate Council.
graduate.asu.edu/graduatecouncils.html

Nov 27 (Tu) November meeting of the University Graduate Council
graduate.asu.edu/graduatecouncils.html

Nov 29 (Th) Preparing Your Curriculum Vitae (Part II)

The Ford Foundation Diversity Fellowships are awards at the Predoctoral, Dissertation and, Postdoctoral levels to students who demonstrate excellence, a commitment to diversity and a desire to enter the professoriate. The 2008 fellowships competition is now open at www7.nationalacademies.org/fordfellowships.

The 2007-2008 Graduate Catalog is available online only:

www.asu.edu/aad/catalogs/graduate/contents.html

Please review the Graduate College Policies and Procedures section of the catalog for revised policy information.

—Upcoming Fellowships Deadlines —

Nov 1 (Th) National Science Foundation Graduate Research Fellowship Program (GRFP) deadlines begin Nov. 1:

www.nsf.gov/funding/pgm_summ.jsp?pims_id=6201

Nov 16 (F) Recruitment Airfare Awards for the 2008-2009 class application deadline. Provides \$400 (maximum) airfare to assist in bringing top applicants to campus for recruitment visits. The deadline to submit a proposal to the Graduate College is Friday, Nov. 16. Late proposals are unlikely to receive support. For more information, contact Pat Saldivar at psaldivar@asu.edu or visit graduate.asu.edu/recruitmentairfare.html

Nov 29 (Th) Ford Foundation Ford Foundation Diversity Predoctoral Fellowships application due. www7.nationalacademies.org/fordfellowships/fordpredoc.html

Nov 29 (Th) Ford Foundation Dissertation Fellowships application due. www7.nationalacademies.org/fordfellowships/forddiss.html

Nov 29 (Th) Ford Foundation Postdoctoral General Fellowship application due. www7.nationalacademies.org/fordfellowships/fordpost.html

Jan 16 (W) Dept. of Energy (DOE) Computational Science Graduate Fellowship application deadline www2.krellinst.org/csgf/application

National Fellowships graduate.asu.edu/nationalfellowships.html

Diversity Fellowships graduate.asu.edu/gcfellowships.html

Dissertation/Thesis Fellowships graduate.asu.edu/financial/thesis.html

Postdoctoral Fellowships graduate.asu.edu/postdoctoral.html

12:00pm - 1:30pm in the MU Room 212 (Cochise). graduate.asu.edu/node/527

Jan 11 (F) Deadline for receiving the final copies of all graduate proposals and supporting documents including all unit and college approvals for the Jan 29, 2008 meeting of the University Graduate Council. graduate.asu.edu/graduatecouncils.html

Nov 27 (Tu) January meeting of the University Graduate Council graduate.asu.edu/graduatecouncils.html

Nov 6 (Tu) Building Courses from the Ground Up. To register: <https://sec.was.asu.edu/gcregistration/SectionAvailability>

Nov 29 (Th) Preparing Your Curriculum Vitae (Part II). To register: <https://sec.was.asu.edu/gcregistration/SectionAvailability>

HELPFUL HINTS FROM THE GC

Having problems printing the *E-Communique*? Try going into your page setup and setting the left and right margins to .5".

GC Online Forms for Students. To ensure students are using the most recent version of a GC form, please direct them to download forms directly from our website: graduate.asu.edu/forms/index.html

Graduate Student Profiles: GC features graduate students on our website. Please go to graduate.asu.edu/profiles/index.html to read about these outstanding students. If you have students in your programs that you would like us to feature, please notify Kathy Douglas at kdouglas@asu.edu

Graduate Students in the News: If you see stories or articles on any of our grad students, whether in print or on a website, please contact kdouglas@asu.edu and michele.stgeorge@asu.edu with the information so we can link to the story.

The "Dean's Message" many of you use in your packets to prospective students can be found on the GC website on the "Faculty and Staff Resources" page, under "Program Information and Forms." It is a pdf file and is ready for you to download and copy. graduate.asu.edu/files/pdfs/DeansLtr.pdf