

GRD 791 COURSE SYLLABUS

PREPARING FUTURE FACULTY
FIRST YEAR – EXPLORATORY PHASE
2008-2009

Course Information

Meeting Time and Place

Fridays 2:00 pm – 5:00 pm, Coor 199

Instructors

Becki M. Campanaro

PFF 1st Year Coordinator

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Office hours by appointment

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Blackboard Course Web Site

The PFF course web site has been constructed using the Blackboard course management system. ***You are required to access the Blackboard site for updates, course documents, handouts and other program materials.*** Make it a habit to access this site at least once a week since we do not meet regularly as a class. The site is designed to provide a means of communication between you (the PFF participants) and PFF staff, to serve as a central location for important documents and information, and to provide you with exposure to online learning environments. For information on how to use Blackboard please see:

<https://wiki.asu.edu/help/index.php/BB8> **Blackboard for Students**

Accessing Blackboard

1. Using any computer connected to the Internet, open a web browser and go to <http://myasucourses.asu.edu>.
2. Login using your ASURITE user ID and password.
3. Under the “My Courses” heading, find and click on the “GRD 791: Preparing Future Faculty Seminar” link. ****Note:** If you do not see a “My Courses” heading when you first open <http://myasucourses.asu.edu>, click on the “Courses” tab at the top of the page to find the GRD 791 link.

Submission Guidelines

All assignment documents must be submitted through the Blackboard Course Website. Paper documents (e.g., Breakfast Series Thank You Letter, marked CVs) should be scanned and submitted as electronic files (e.g., JPEG, PDF). For additional information about submitting documents visit https://wiki.asu.edu/help/index.php/Submitting_assignments.

Blackboard assignments turned in by email or in person will not be accepted or counted for credit. Inability to interact with the appropriate features of the Blackboard system will not be considered a valid excuse for late or improperly submitted work.

ASU Email

You must have and maintain an ASU email account that is checked regularly. Email will be the primary method of communication for announcements, schedule changes, and other important information. These emails will be sent directly from Blackboard to your ASU email account. Please make sure that your inbox does not exceed capacity.

Course Description

You are one of a select group of Doctoral and MFA students. The PFF Exploratory Phase will provide you with contextual and interdisciplinary knowledge of the professoriate. Each seminar will be designed to aid you in your goal to become an outstanding candidate within academia.

Course Requirements

Your grade for this course will be based on the following assignments. ***In order to pass this course, you must complete all assignments with PhD/MFA level work.*** It is your responsibility to seek clarification of quality with the instructor if confusion exists. To determine your progress on these requirements, grades can be verified on the course Blackboard site.

1. Attendance at all PFF seminars and events. Attendance means arriving on time, staying until the event has finished, and completion of the online seminar evaluation within 48 hours of the seminar.
2. Facilitation of one "Guest Scholar Breakfast."
3. Participation in two additional "Guest Scholar Breakfasts."
4. Participation in two "Interactive Discussions."
5. Participation in three "Professional Development Workshops."
6. Participation in the "CV Writing Workshop."
7. Completion of the "CV Preparation" project.
8. Completion of the "Aspirational Institutions Self-reflection."

Seminars

Requirements

1. Attendance and participation. You are required to attend and participate in:
 - a. All eleven PFF seminars
 - b. Fall Reception
 - c. Capstone/Graduation

You will be given one excused absence for the 2008-2009 academic year for professional and/or personal reasons. Make-up work will be assigned for one additional absence, and any subsequent absences will incur a grade of E for the course. **Absences must be approved by the First Year Coordinator in advance.** You will receive email confirmation that your request has been approved. All requests should be submitted via email to Becki Campanaro and include the following information:

- a. Your Name
 - b. Your Department
 - c. ASU Campus Mail Code
 - d. Date of Seminar to be Missed
 - e. Name of Seminar to be Missed
 - f. Reason for Absence
2. Seminar Evaluations. Seminar Evaluations provide vital information related to planning and coordinating future events. After each seminar an evaluation will be placed on the course Blackboard site. **You must complete the evaluation within 48 hours of the seminar in order to receive credit for seminar attendance.** These evaluations are anonymous, and the specific answers are not linked to you.

Guest Scholar Breakfast Series

Objectives

The Guest Scholar Breakfast Series allows you the unique opportunity to speak with non-ASU scholars regarding the academy. Through this activity you will have the opportunity to engage in conversations regarding faculty experiences, which will teach you about life as a faculty member. Furthermore, you will gain valuable experience working with service committees, coordinating an ASU event, and establishing professional connections in an informal setting. After the lecture is complete each student will have first hand knowledge of:

1. Inviting speakers
2. Securing a venue (i.e. reserve a room)
3. Determining and purchasing appropriate snack foods
4. Participating in a lecture series

Requirements

You will work together in small pre-assigned committees to propose, plan, and coordinate the guest breakfast events. **If you would prefer to work with a committee other than the one to which you have been assigned you must contact the PFF Exploratory Phase Coordinator immediately following class on September 5, 2008 to discuss a change;** however, we highly encourage you to work with your designated committee.

Committees will have full responsibility for coordinating the breakfast series, and full participation in the committee's activities is expected of all students. To successfully complete this assignment you must:

1. Draft and submit a written proposal for your event including confirmation from your speaker in writing.
2. Attend your breakfast and two other breakfasts organized by PFF groups for a total of three breakfast attendances. You can sign-up for these by contacting the breakfast group directly. **Attendance for each breakfast will be capped at 15 students**, so plan accordingly.
3. Write a formal thank you letter to the speaker(s).
4. Present a 10-minute summary of your breakfast series at a PFF seminar. **The Exploratory Phase Coordinator will assign a date for the in class presentation once your breakfast has been scheduled.** You will select one person to represent the group's perspective for this summary presentation; however, all members of the group should be in attendance at the seminar.
5. Fill out the PFF Breakfast Series Evaluation on the Blackboard site.

****Please see the "Guest Breakfast Series Guidelines" for detailed information about planning and conducting your Breakfast Series.***

Important Due Dates

Each committee has been pre-assigned a block of dates during which their breakfast must take place. If you would prefer to invite a speaker who will be visiting ASU during one of the other time blocks, as a group you must arrange a trade with another breakfast committee. You may use the Discussion Board feature on our Blackboard course website to arrange the trade, but you must notify the Exploratory Phase Coordinator of the change immediately. **All trades must be completed by September 19, 2008.**

	Breakfast Time Block	Proposal/Speaker Confirmation	Thank You Letter and Presentation
Groups 1-5	Sept. 22 – Nov. 7	September 26	December 5 ^{Thank You Letter} January 23 ^{Presentation}
Groups 6-10	Nov. 10 – Dec. 5 Jan. 20 – Jan. 30	October 17	February 20
Groups 11-14	Feb. 2 – Mar. 6	December 5	April 17

Interactive Discussions

Objectives

As a future faculty member, you will interact with groups of your peers on issues related to the academy. In these roles you will need to be able to express your own views with professional comportment, manage different perspectives, resolve differences within the group, and at times reach a consensus on difficult issues. The Interactive Discussions will allow you to gain experience interacting with an interdisciplinary peer group as you consider topics related to academic life.

Requirements

You must participate in at least two PFF Interactive Discussions during the 2008-2009 academic year. At least one Interactive Discussion must be completed in the fall 2008 semester in order to continue into spring 2009.

Participation includes:

1. Formally signing up to attend (see below).
2. Obtaining and completing the required readings.
 - a. One reading will be selected by the facilitator of each group. These readings can be obtained from Blackboard in the Interactive Discussion's "Readings" section.
 - b. A second reading will be selected by you. Research and select a scholarly article relevant to the required reading topic.
3. Submitting a reading summary and discussion questions **to the group facilitator** two weeks prior to the Interactive Discussion date (one week prior for Interactive Discussions held on September 19th). Once submitted, you will receive email confirmation from the facilitator. **At the discretion of the facilitator, failure to submit this assignment on time will remove you from the group.**
 - a. 250-500 word summary of your chosen article including the key points raised by the article and reference information for the article.
 - b. 2-3 questions based on the readings that you would like the group to discuss.
4. Attending and participating in the Interactive Discussion.

Signing Up

To sign up for these workshops, go to <http://graduate.asu.edu/pd> or following the link on our course Blackboard site. Scroll down to the bottom of the page and click on "Register for Graduate Workshops" located in the bottom right-hand corner. **You must sign up for fall Interactive Discussions by September 12, 2008 and spring Interactive Discussions by January 23, 2009 or you will be locked out from the system.** Each group will be capped at 8 students. Once you have selected Interactive Discussions, you are committed to the dates and must complete the work and attend in order to receive appropriate credit. No exceptions will be made.

Professional Development Workshops

Objectives

Professional development is a vital component for success within academia. Accomplished academics are able to set goals for their professional development and identify resources available to achieve those goals. In this component of the course, you will have the opportunity to choose workshops that are tailored to your individual academic needs. At each workshop you will gain important knowledge that will move you closer to your goals.

Requirements

You must participate in at least three ASU professional development workshops during the 2008-2009 academic year. At least one Professional Development Workshop must be completed in the fall 2008 semester to continue on to spring 2009. Workshops are offered by several groups on campus including those listed below. If you find other professional development workshops on the ASU campus you may attend these as well. ***Workshops that take place at conferences, within your department, or otherwise outside of ASU will not be counted toward the required workshops.***

Graduate College - Professional Development Programs

<http://www.asu.edu/graduate/sfs/index.html>

Information Technology/Instructional Support

<http://www.asu.edu/it/tempe/>

Distance Learning & Technology

<http://asuonline.asu.edu/workshop>

The Center for Learning & Teaching Excellence

<http://clte.asu.edu/>

Office for Research and Sponsored Projects Administration

<http://researchadmin.asu.edu/Training/index.cfm>

ASU Online – Faculty Resources

<http://asuonline.asu.edu/facultysupport/index.cfm>

Grading

It is your responsibility to sign up for workshops, attend, and acquire the proper documentation for proof of attendance. PFF facilitators will not receive attendance documentation from the workshop facilitators. Prior to attending a Professional Development Workshop, download the “Verification of Participation” sheet located in the PD Workshops folder of the course Blackboard site, fill it out, and have it signed by the instructor of the workshop. ***This form is the only method that will be considered as proper documentation to receive credit for this assignment.***

Please do not sign up for several workshops with the intention of only attending a few; space is limited. You will be given one free pass for a missed workshop that you have signed up to attend. ***Failure to attend additional workshops after signing up through ASU interactive will result in a lock out from the system.***

CV Preparation

Objectives

A well-written and professional quality CV will be a cornerstone in your application packet for academic jobs. You will gain from this experience knowledge about the kinds of information that should and should not be included on a CV and how to organize the information appropriately. You will also have the opportunity to receive valuable feedback on your personal CV from faculty within your field. The final product will be a dynamic document, which you will be able to maintain and use throughout your academic career.

Requirements

To successfully complete this assignment you must:

1. Attend the CV Writing Workshop offered by Dr. Duane Roen before the end of the fall 2008 semester. These workshops will only be offered on the following dates:

Day	Date	Time	Topic
Friday	September 19	2:30-4:00	Preparing Your CV Part I
Tuesday	September 30	2:00-3:30	Preparing Your CV Part I
Wednesday	October 1	2:00-3:30	Preparing Your CV Part I
Tuesday	October 7	2:45-4:15	Preparing Your CV Part I

2. Develop your own CV based on what you learn in the seminar, and the information that you collect through your "Aspirational Institutions" project (see below).
3. Request two faculty members in your department to review and mark your CV with changes as they see fit. Faculty members must sign the marked CV to verify they have reviewed it; however, reviewers may choose to mark changes electronically or on a paper copy.
4. Revise your original CV to reflect any changes recommended by your reviewers.
5. Turn in all materials (CV first draft, two marked and signed CVs, and final CV) through Blackboard by the due dates listed below. See the "Course Blackboard Web Site" – "Submission Guidelines" above for submission information.

Signing Up

To sign up for these workshops, go to <http://graduate.asu.edu/pd>. Scroll down to the bottom of the page and click on "Register for Graduate Workshops" located in the bottom right-hand corner. You will be prompted to sign in using your ASURITE ID. Once you are signed in you will find a listing of all available workshops and instructions for signing up. The CV writing workshops will be listed under the "Strategies for Success" heading.

Important Due Dates

CV Writing Workshop: Completed by 10/1/08

CV First Draft: Submitted by 12/5/08

Two marked and signed CVs and Final CV: Submitted by 2/20/09

Aspirational Institutions Self-reflection

Objectives

In PFF you will be exposed to the ins and outs of life at various types of academic institutions. It is important that you begin to think about the type of institution that you aspire to, and start to consider appropriate professional development to achieve that goal. This project will give you the opportunity to find out what it takes to obtain a position at a targeted institution and to gain an understanding of what you need to accomplish in order to become a viable candidate at these aspirational institutions.

Requirements

To successfully complete this assignment you must use the Carnegie Classification system that will be discussed in our second seminar to:

1. Select one institution that is classified as a Research University with Very High Research Activity (RU/VH).
2. Select one institution that falls under the Carnegie Classification of your choosing (other than RU/VH).
3. For each of the two types of institutions you will:
 - a. Obtain two CVs of recent hires (within the past three years) in your field of study.
 - b. Obtain one job posting for a position in your field of study. If you are unable to find job postings for the specific institutions that you have chosen, you may look for job postings at institutions in the same Carnegie Classification.
4. Write a 2-page self-reflection based on the information that you have collected considering the following questions:
 - a. Compare and contrast the vitas of the faculty at the two types of institutions. What does this say about what might be required for the job at each type of institution?
 - b. How well do the CVs from your institutions compare to the job posting at the same caliber institution? What does this tell you about the qualifications necessary for different academic positions?
 - c. What would you need to do in terms of your professional development to be hired at each of these two types of institutions?
 - d. What did you learn from this assignment about yourself and your future faculty aspirations?

Important Due Dates:

Recent Hire CVs (4) and Job Postings (2): Submitted by 12/5/08

Self-reflection: Submitted by 3/6/09

Fall Reception & Capstone Fair/PFF Graduation

Fall Reception

The Fall Reception is designed to welcome Exploratory Phase Students to the program and to welcome back the Participatory Phase students. This is an excellent opportunity to network with your fellow PFF students and the PFF staff. You are encouraged to spend time getting to know the colleagues with whom you will be interacting in the coming year.

Capstone Fair/PFF Graduation

The Capstone Fair/PFF Graduation is a celebratory event that will occur at the end of the spring semester to recognize the accomplishments of both first-year and second-year PFF students. Second-year students will present the projects and activities in which they have engaged during the Participatory Phase. This will provide first-year students with an excellent chance to learn more about the second year of the program and the different opportunities it affords.

Additional Resources

PFFNET Listserv

This listserv is administered by the PFF National Office. It is used to share news and information, field inquiries, and provide a forum for discussion about topics related to PFF. Sign up at: www.preparing-faculty.org/PFFWeb.PFFNET.htm.

Tomorrow's Professor Listserv

This listserv seeks "...to foster a diverse, world-wide teaching and learning ecology among its nearly 12,000 subscribers at over 500 institutions and organizations." Sign up at: <http://ctl.stanford.edu/Tomprof/index.shtml>.

PFFJOBS Listserv

The PFF National Office manages this listserv to provide PFF participants ongoing notices of job announcements. It is available only to students in PFF programs. Sign up at: www.preparing-faculty.org/PFFWeb.Jobs.htm.

Web Sites

ASU PFF - www.asu.edu/graduate/pff

PFF National - www.preparing-faculty.org

Chronicle of Higher Education - www.chronicle.com

Carnegie Foundation - www.carnegiefoundation.org

FALL 2008 SEMINAR OVERVIEW AND LEARNING OBJECTIVES

Seminar 1: Introduction and Orientation

Date: 9/5/2008

Learning Objectives:

- Understand the PFF course Syllabus and Course Requirements
- Gain a better understanding of the benefits of the Exploratory Phase
- Know the names and faces of your group members for the breakfast series

Seminar 2: Structure and Organization of the Academy

Date: 9/26/2008

Learning Objectives:

- Understand the Carnegie classification of colleges and universities
- Understand the hierarchical structure of universities and colleges
- Develop an understanding of the different faculty roles within differing institutions
- Meet PFF students with differing undergraduate experiences

Seminar 3: Scholarship, Research and Creative Activities (SRCA)

Date: 10/3/2008

Learning Objectives:

- Identify how to be productive in the academy
- Understand what the standard for productivity is in the academy and your career field
- Know at least 3 strategies for increasing your productivity in the academy
- Identify specific strategies and techniques used by the speakers to be successful in scholarship, research and creative activities
- Understand the significance of polishing your articles for publication
- Understand how to set priorities
- Understand how to establish research colleagues and collaborators

Seminar 4: Grant Writing

Date: 10/17/2008

Learning Objectives:

- Identify specific techniques used by the speakers that aid in grant writing success
- Understand the importance of starting early, getting proof readers etc.
- Understand how to make a grant “readable”
- Identify which granting institutions best suit specific grant writing concepts
- Develop an understanding of who will be reviewing your grant
- Identify grant writing “do’s” and “don’ts”
- Understand the types of tasks ASU’s Office of the Vice President for Research and Economic Affairs/Office of Research and Sponsored Projects performs and know how to identify similar offices in differing academic institutions

Seminar 5: New Faculty Perspectives on the Job Search and Life in the First Year

Date: 11/14/2008

Learning Objectives:

- Understand the process of preparing for the academic job search
- Gain first hand knowledge related to the hiring experience
- Discuss questions and concerns related to the hiring process and first year academic experience with newly hired PFF students
- Understand how teaching, research, and service vary in differing institutions
- Understand the rigors of the first year in academia
- Understand how to go about developing professional relationships in your new appointment
- Understand how to locate specific departments (such as CLTE and ORSPA) on different campuses

Seminar 6: Strategies for Effective Teaching

Date: 12/5/2008

Learning Objectives:

- Identify specific teaching pedagogies used by the speakers (i.e.: Instructional methodology, instructional theory, technology in teaching etc.)
- Reflect on teaching styles and which one best suits you as in instructor
- Develop a list of “do’s” and “don’ts” related to teaching
- Understand the significance of a good course syllabus

SPRING 2009 SEMINAR OVERVIEW AND LEARNING OBJECTIVES

Seminar 1: Search Committee Perspectives on the Hiring Process

Date: 1/23/2009

Learning Objectives:

- Learn the steps in an academic hiring process
- Understand what department chairs and search committees are looking for in a job candidate
- Identify what an outstanding applicant looks like from a dean's or department chair's perspective
- Know what to do and what not to do during the hiring process
- Learn from the mistakes others have made during the hiring process

Seminar 2 & 4: Video Campus Visit

Date: 2/6/2009 (#2), 3/20/2009 (#4)

Learning Objectives:

- Gain knowledge of the requirements needed to work at this institution and its peer institutions
- Gain knowledge of the workload with respect to research, teaching, and service that is required at this institutions and its peer institutions
- Gain an understanding of how certain institutional factors affect the hiring process (e.g. size of the university, private vs. state, university mission)
- Gain an understanding of the culture at this institution

Seminar 3: Promotion and Tenure

Date: 2/20/2009

Learning Objectives:

- Know the different levels of review in the promotion and tenure process and understand who determines whether or not a person receives promotion and tenure status
- Know the critical documents and information necessary for research, teaching and service that must be included in a promotion and tenure packet (i.e. personal statements, external letters, etc.)
- Understand the importance of forming relationships with people in your field, but outside your institution
- Understand what it takes to achieve promotions and tenure status within academia
- Know what questions to ask about the promotion and tenure process when you are in your first academic position

Seminar 5: Work-Life Balance

Date: 4/17/2009

Learning Objectives:

- Learn options for achieving balance in academia that will fit your life
- Develop strategies for balance in your own life
- Understand how to be a successful faculty member and maintain a life

EXPLORATORY PHASE – 1ST YEAR – FALL 2008 SCHEDULE AND DUE DATES

Attendance is required for the highlighted events: (RA = Required Attendance, D = Assignment Deadline)

Date	Type	Event/Topic	Time	Place
9/05/2008	RA	Seminar 1: Introduction and Orientation	2pm-5pm	Coor 199
9/12/2008	RA	Fall Reception	3pm-5pm	MU Ventana A/B
9/12/2008	D	Deadline to register for Fall 2008 Interactive Discussions		
9/19/2008		Interactive Discussion – Artistic Freedom/Intellectual Freedom Interactive Discussion – Today's College Student Interactive Discussion – Technology and New Media in the Classroom	1-3pm 1-3pm 3-5pm	Coor L1-30 Coor L1-34 Coor L1-34
9/19/2008		Preparing Your CV Part I Workshop	2:30-4pm	MU 207 (Gold)
9/19/2008	D	Deadline for trading Breakfast Series Time Blocks		
9/26/2008	RA	Seminar 2: Structure and Organization of the Academy	2pm-5pm	Coor 199
9/26/2008	D	Breakfast Groups 1-5 Proposal/Speaker Confirmation Due		
9/30/2008		Preparing Your CV Part I Workshop	2-3:30pm	MU 236
10/1/2008		Preparing Your CV Part I Workshop	2-3:30pm	GWC 487
10/03/2008	RA	Seminar 3: Scholarship, Research, and Creative Activities	2pm-5pm	Coor 199
10/7/2008		Preparing Your CV Part I Workshop	2:45-4:15pm	GWC 487
10/10/2008		Interactive Discussion – Balancing Life Interactive Discussion – Teaching Students Who Are Different from You Interactive Discussion – The Global Campus	1-3pm 1-3pm 3-5pm	Coor L1-34 Coor L1-30 Coor L1-30
10/17/2008	RA	Seminar 4: Grant Writing	2pm-5pm	Coor 199
10/17/2008	D	Breakfast Groups 6-10 Proposal/Speaker Confirmation Due		
10/24/2008		Interactive Discussion – Faculty Career Paths Interactive Discussion – Dealing with Disruptive Students	1-3pm 3-5pm	Coor L1-30 Coor L1-30
10/31/2008		Interactive Discussion – Your Faculty Responsibility for Ensuring Student Safety Interactive Discussion – Navigating the Waters of Controversial Research	1-3pm 3-5pm	Coor L1-34 Coor L1-34
11/14/2008	RA	Seminar 5: New Faculty Perspectives on the Job Search and Life in the First Year	2pm-5pm	Coor 199
11/21/2008		Interactive Discussion – Ethical Issues for Faculty Interactive Discussion – Bridging the Gap Between the Ivory Tower and the Community Interactive Discussion – Time/Energy Management: Getting More Done in Less Time	1-3pm 1-3pm 3-5pm	Coor 191 Discovery Hall 181 Discovery Hall 181
12/05/2008	RA	Seminar 6: Strategies for Effective Teaching	2pm-5pm	Coor 199
12/05/2008	D	Breakfast Groups 1-5 Thank You Deadline Breakfast Groups 11-14 Proposal/Speaker Confirmation Due CV Writing Workshop Deadline and CV First Draft Due Aspirational Institutions: Recent Hire CVs and Job Postings Due		

EXPLORATORY PHASE – 1ST YEAR – SPRING 2009 SCHEDULE AND DUE DATES

Attendance is required for the highlighted events: (RA = Required Attendance, D = Assignment Deadline)

Date	Type	Event/Topic	Time	Place
1/23/2009	RA	Seminar 1: Search Committee Perspectives on the Hiring Process	2pm-5pm	Coor 199
1/23/2009	D	Breakfast Groups 1-5 Presentation Deadline Deadline to register for Spring 2009 Interactive Discussions		
1/30/2009		Interactive Discussion – Responsible Conduct in Research Interactive Discussion – Artistic Freedom/Intellectual Freedom	1-3pm 1-3pm	<i>To be determined</i>
2/06/2009	RA	Seminar 2: Video Campus Visit	2pm-5pm	Coor 199
2/20/2009	RA	Seminar 3: Promotion and Tenure	2pm-5pm	Coor 199
2/20/2009	D	Breakfast Groups 6-10 Presentation and Thank You Deadline CV Preparation: Marked and Signed CVs and Final CV Draft Due		
2/27/2009		Interactive Discussion – Dealing with Rejection and Hostile Criticism Interactive Discussion – Moving Out of the Shadow of Your Advisor Interactive Discussion – Strategies for Writing Productivity	1-3pm 1-3pm 3-5pm	<i>To be determined</i>
3/06/2009	D	Aspirational Institutions: Self-Reflection Due		
3/20/2009	RA	Seminar 4: Video Campus Visit	2pm-5pm	Coor 199
3/27/2009		Interactive Discussion – Maintaining Collegiality in a Difficult or Hostile Environment Interactive Discussion – Working in an Interdisciplinary Environment Interactive Discussion – Ethical Issues for Faculty Interactive Discussion – Today's College Student	1-3pm 1-3pm 3-5pm 3-5pm	<i>To be determined</i>
4/03/2009		Interactive Discussion – Dealing with Disruptive Students Interactive Discussion – Teaching Students Who Are Different from You Interactive Discussion – Responding to the Vocal Minority in the Classroom	1-3pm 1-3pm 3-5pm	<i>To be determined</i>
4/17/2009	RA	Seminar 5: Work-Life Balance	2pm-5pm	Coor 199
4/17/2009	D	Breakfast Groups 11-14 Presentation and Thank You Deadline		
4/24/2009	RA	Capstone & Graduation	3pm-5pm	MU AZ Ballroom