

	Support Topic	Support Description	Link
1	Maintain Continuous Enrollment	Students must be enrolled for a minimum of one credit hour in a graduate-level course every FALL, SPRING (SUMMER: see policy). Leave of Absence petition needs to be submitted prior to the start of the semester the student wishes to miss.	Click Here
2	Degree Time Limits	Limits for master's programs is 6 years and for doctoral programs is 10 years.	Click Here
3	Culminating Events, Thesis, Dissertation	Master's and doctoral degree requirements, processes and procedures. Scheduling a Defense and Format Review process. (see the Formatting tab)	Culminating Experience Format Review
4	English Proficiency	English Proficiency requirements, options for English proficiency exams and possible waivers.	Click Here
5	Incompletes	A student receiving an incomplete grade has one calendar year to complete the course and have a regular grade assigned. (see the graduate degree requirements/coursework tab)	Click Here
6	Petition	Guidelines for submitting the appropriate petition. (see Petitions at the bottom of the webpage)	Click Here
7	iPOS	Before approving an iPOS: verify the student's academic credentials (undergraduate degrees), confirm Committee participants are appropriate and valid courses are listed. (see How to submit your interactive Plan of Study (iPOS) under Academic Advising self-help)	Click Here
8	GPA	Maintaining a 3.0 GPA	Click Here
9	Status, In Progress, "To Do" List	An application status listed as In Progress should be checked in MyASU to view the applicant's To Do List, which will list any pending items for the application.	Click Here
10	Application Fee	Application fees are nonrefundable. Before students submit their application payment, they click on a statement that acknowledges they understand that their application fee will not be refunded under any circumstances. (*Page: 4)	Click Here
	Resources	ASU Graduate Policies and Procedures Website	

This is not a complete list of the Graduate College policies or procedures. For more information, please refer to the [Graduate College Website](#) or contact the Graduate College at 480-965-3521.