Gaining Access
Two-part Access

PeopleSoft Security Roles - requested through https://go.oasis.asu.edu/oasis/AddSecurityRequest/
  ○ Acad Unit RA/TA/UGF Entry - entry role only
  ○ Acad Unit RA/TA/UGF Apprvl Mgr - allows entry and approval
**If you have not requested yet, pls refer to email from Katrina Roalson

GPortal Financial Roles - The “Primary” for your Academic Org manages these
  ● Data Entry - can enter/edit awards
  ● 1st Approver - can enter/edit awards and make 1st level approvals
  ● 2nd Approver (optional for units that elect to have additional or College-level approval) - can enter/edit awards and make 1st or 2nd level approvals
  ● Primary - Designee(s) for academic unit to manage permissions; can also enter/edit awards and make 1st or 2nd level approvals
Navigating in the “Live” tool

Login to **CS PeopleSoft**

Click on **My Homepage** dropdown and select **Graduate Financial - RA/TA/UGF**
GPortal Financial 2.0 “Tile” Overview

NOTE: Your Gportal Financial “role” will determine which tiles you see and have access to.