

Frequently asked questions about dual enrollment registration, admission and certification

Admissions Questions

- 1. Can I apply directly to a Master's degree program and still have the 18 completed credits apply towards meeting certification requirements?**
Yes, as long as the courses meet the certification requirements.
- 2. Can teachers apply for a Master's program instead of being a non-degree seeking student?**
Yes.
- 3. Which College should be listed on the non-degree ASU application?**
You can list either Mary Lou Fulton Teachers College or the college that contains your area of interest.
- 4. When will I know if my application to ASU was approved?**
You will receive an email from ASU notifying you once your application has been approved.
- 5. Is the application fee waived?**
No, the application fee is not waived.
- 6. If I am an ASU alumnus, do I still need to apply as a non-degree student?**
Yes, you would still need to apply to ASU in order to become an active student.
- 7. Can I apply for any semester?**
Students can apply for the spring, summer, or fall semesters.
- 8. Do I need to submit my transcript from my BS degree?**
Only if you are applying to a Master's degree program.
- 9. Am I supposed to apply for an in-person or the ASU online campus?**
Search for your courses of interest first, and then apply to the campus that offers those courses. You will want to apply for in-person courses if you will be wanting to attend either iCourses (courses offered online for on-campus students) or on-campus courses. You will apply as an ASU online student if you are wanting to take courses offered by ASU online.
- 10. How can I tell what courses are available before paying the application fee?**
You can access the class search function at the following link.
<https://webapp4.asu.edu/catalog/>

Registration Questions

- 1. Can classes be taken online?**

Students can take courses virtually if they are offered as iCourses or via ASU online.

2. What effect does the “campus” choice have on the classes that can be taken?

ASU offers courses in a variety of modalities. You should choose the campus that aligns with the modality of the courses you plan to take. Please note the campus you choose determines what courses are available to you.

- For courses offered at one of ASU’s metropolitan campuses, select the in-person campus option.
- For courses offered in the iCourse format, select the in-person campus option. Although these courses are offered in a fully virtual, asynchronous format, they are affiliated with programs offered at one of ASU’s metropolitan campuses.
- For courses offered from ASU online (oCourse format), select the online campus

3. How many classes can be taken at one time?

As a non-degree student, you can register for up to 18 credits during the spring and fall semesters, and up to 14 credits during the summer semester.

4. What classes do I need to take to meet certification requirements?

Although ASU offers coursework and degrees that meet the eligibility requirements for dual enrollment instruction in many disciplines, determinations about how and whether specific courses and degrees meet the requirements for each subject area are made by the Maricopa Community College Instructional Councils. Please refer to the [HLC Requirements for Hiring](#) for eligibility requirements. Teachers are encouraged to consult with their MCC coordinating college **before** enrolling in any ASU courses or degrees to ensure the coursework meets eligibility requirements.

5. What is the difference between online and iCourses?

Both regular online courses from ASU online (called oCourses) and iCourses are offered in a completely virtual, asynchronous format. The difference is whether the course is affiliated with a program offered fully online from ASU Online (oCourse), or from a program offered at one of ASU’s physical campus locations (iCourse).”

6. How do I choose what classes to take?

If you haven’t already done so, the first step is to confirm the eligibility requirements for your discipline through your Maricopa Community College coordinating college. You can review the [HLC requirements for hiring](#) dual enrollment instructors for information by discipline. After confirming the requirements, an academic advisor for the content area that you are interested in can discuss the courses available and help you course registration as needed. If you’re not sure who to contact for help with this at ASU, contact us at HSDual@asu.edu and we can help guide you to the correct ASU college for assistance.

7. How do I register for a class if it says that the seats are reserved?

You can contact the academic advisor for the content area and assist you with registering for the course, if permitted.

8. Who can help me register for classes?

The academic advisor for the content area that you are interested in. If you’re not sure who to contact for help with this at ASU, contact us at HSDual@asu.edu and we can help guide you to the correct ASU college for assistance.

9. Is it possible to start classes in mid-semester?

Session B starts in the middle of the semester and courses can be added by the first day of classes, if offered.

Dual Enrollment Certification Questions

1. Is there a high need for Dual Enrollment teachers in certain content areas?

Maricopa Community Colleges is looking for qualified Dual Enrollment teachers for English, Mathematics, Biological and Physical Science, Literacy, Arts and Humanities, Social and Behavioral Science, and Career and Technical Education.

2. Do you need a Master's degree to teach Dual Enrollment?

See the [HLC Requirements for Hiring](#)

3. Can you teach Dual Enrollment in any subject area?

Maricopa Community Colleges (MCC) determine which dual enrollment courses are available for instruction. Please refer to the Dual Enrollment Course Catalog to confirm which dual enrollment courses are offered through MCC. Additionally, you must be qualified in each discipline you plan to teach. Please refer to the [HLC Requirements for Hiring](#) found through MCC for details regarding eligibility criteria by discipline.

4. How do I know which courses (prefixes, titles/keywords) will satisfy the requirements for the dual enrollment subject I plan to teach?

Although ASU offers coursework and degrees that meet the eligibility requirements for dual enrollment instruction in many disciplines, determinations about how and whether specific courses and degrees meet the requirements for specific disciplines are made by the Maricopa Community College Instructional Councils. Please refer to the [HLC Requirements for Hiring](#) for eligibility requirements. Teachers are encouraged to consult with their MCC coordinating college **before** enrolling in any ASU courses or degrees to ensure the coursework meets eligibility requirements.