

Introduction

Beginning Summer 2022, all ASU faculty members serving as a Chair or Co-Chair on a student committee have access to the iPOS for their students. The faculty can view the status of their students as well as take actions like submitting defense results and approving course plans.

Process

The list of a students can be accessed via the faculty's MyASU page or by going to: <http://www.asu.edu/go/gradposfaculty>. To access the MyASU page, go to my.asu.edu and then locate the Graduate Faculty iPOS Review in the lower left of the page, under the Teaching & Student Support Tools.

MyASU: Graduate Faculty iPOS Review

Teaching & Student Support Tools

- Digital Portfolios
- Clickers @ ASU
- Grading Policies and Info
- Roster Contacts
- Eval & Educational Effectiveness
- Course Evaluations
- GetSet Dashboard
- Canvas Course Request
- Book Adoption & Syllabi Management
- Curriculum Management (Kuali)
- Graduate Admissions File Review
- Class Search
- CRM (Salesforce)
- IGrad
- Graduate Faculty iPOS Review**

All options will initiate the pop up for you to sign in using your ASURITE ID and password.

ASU Arizona State University

We can beat COVID-19 together.

Sign In

ASURITE User ID [Activate or request an ID](#)

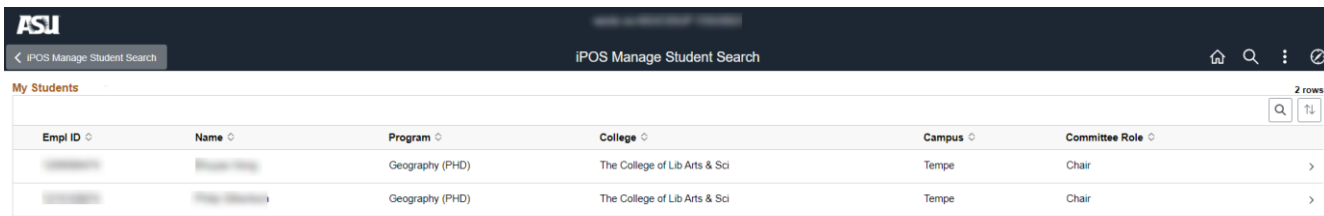
Password [Forgot ID / password?](#)

Remember my user ID

Need Help? Visit the [Help Center](#) or call 1-855-ASU-5080 (1-855-278-5080)

[System Status](#) | [ASU Home](#) | [Copyright](#) | [Acceptable Use](#) | [Privacy](#)

Faculty will see their students displayed under the *My Students* section on the iPOS Manage Student Search page. To access the student's iPOS, click on the row containing the student.

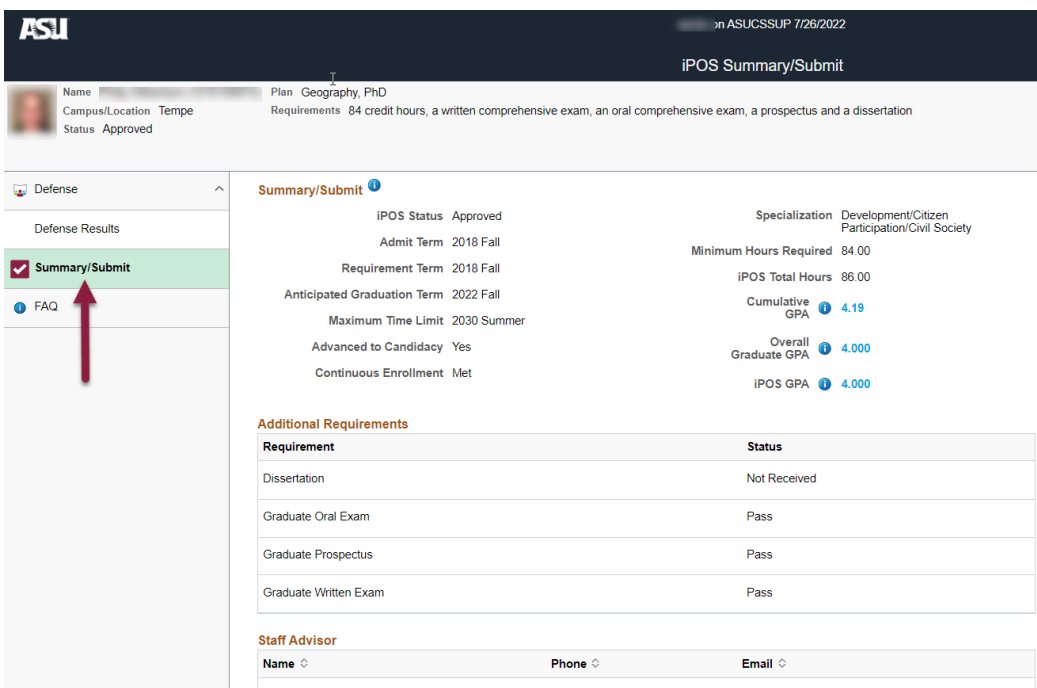


The screenshot shows the 'My Students' section of the iPOS Manage Student Search page. It features a table with columns for Empl ID, Name, Program, College, Campus, and Committee Role. Two rows are visible, both for Geography (PHD) students at The College of Lib Arts & Sci, Tempe, with a Chair role.

Empl ID	Name	Program	College	Campus	Committee Role
[Redacted]	[Redacted]	Geography (PHD)	The College of Lib Arts & Sci	Tempe	Chair
[Redacted]	[Redacted]	Geography (PHD)	The College of Lib Arts & Sci	Tempe	Chair

Reviewing the iPOS

The Summary/Submit page allows faculty Chairs to view a summary of the student's overall plan. The top of the page shows student program information including gpa and milestones completed.



The screenshot shows the 'iPOS Summary/Submit' page for a student. The page is divided into a left sidebar and a main content area. The sidebar includes 'Defense Results' and 'Summary/Submit' (highlighted with a red arrow). The main content area displays student information, iPOS status, and a table of additional requirements.

Student Information:
 Name: [Redacted]
 Campus/Location: Tempe
 Status: Approved
 Plan: Geography, PhD
 Requirements: 84 credit hours, a written comprehensive exam, an oral comprehensive exam, a prospectus and a dissertation

iPOS Summary/Submit:
 iPOS Status: Approved
 Admit Term: 2018 Fall
 Requirement Term: 2018 Fall
 Anticipated Graduation Term: 2022 Fall
 Maximum Time Limit: 2030 Summer
 Advanced to Candidacy: Yes
 Continuous Enrollment: Met
 Specialization: Development/Citizen Participation/Civil Society
 Minimum Hours Required: 84.00
 iPOS Total Hours: 86.00
 Cumulative GPA: 4.19
 Overall Graduate GPA: 4.000
 iPOS GPA: 4.000

Additional Requirements:

Requirement	Status
Dissertation	Not Received
Graduate Oral Exam	Pass
Graduate Prospectus	Pass
Graduate Written Exam	Pass

Staff Advisor:

Name	Phone	Email
[Redacted]	[Redacted]	[Redacted]

As you scroll down the page, you will see the staff advisor and faculty committee listed, as well as the previous degrees earned by the student.

ASU
on ASUCSSUP 7/26/2022

iPOS Summary/Submit

	Name	Plan	Geography, PhD
	Campus/Location	Requirements	84 credit hours, a written comprehensive exam, an oral comprehensive exam, a prospectus and a dissertation
	Status		Approved

<ul style="list-style-type: none"> <li style="padding: 2px 5px;">Defense <li style="padding: 2px 5px;">Defense Results <li style="background-color: #27ae60; color: white; padding: 2px 5px;">Summary/Submit <li style="padding: 2px 5px;">FAQ 	<p>Staff Advisor</p> <table style="width: 100%; border-collapse: collapse; font-size: small;"> <thead> <tr> <th style="text-align: left;">Name</th> <th style="text-align: left;">Phone</th> <th style="text-align: left;">Email</th> </tr> </thead> <tbody> <tr> <td>Tessie Bracken</td> <td>480/555-7533</td> <td>PSNoMail@asu.edu</td> </tr> <tr> <td>Christopher Clanahan</td> <td>480/555-7533</td> <td>PSNoMail@asu.edu</td> </tr> </tbody> </table> <p>Faculty Committee</p> <table style="width: 100%; border-collapse: collapse; font-size: small;"> <thead> <tr> <th style="text-align: left;">Name</th> <th style="text-align: left;">Committee Role</th> <th style="text-align: left;">Title</th> <th style="text-align: left;">Department</th> </tr> </thead> <tbody> <tr> <td>Elizabeth Wentz</td> <td>Chair</td> <td>Vice Provost/Dean & Professor</td> <td>Graduate College ></td> </tr> <tr> <td>Lisa Anderson</td> <td>Member</td> <td>Assoc Dean & Assoc Professor</td> <td>Graduate College ></td> </tr> <tr> <td>Tamara Underiner</td> <td>Member</td> <td>Assoc Dean & Assoc Professor</td> <td>Graduate College ></td> </tr> </tbody> </table> <p>Degrees Earned</p> <table style="width: 100%; border-collapse: collapse; font-size: small;"> <thead> <tr> <th style="text-align: left;">Institution</th> <th style="text-align: left;">Degree</th> <th style="text-align: left;">Date Earned</th> </tr> </thead> <tbody> <tr> <td>Saint Louis University</td> <td>Bachelor of Science</td> <td>05/01/2006</td> </tr> <tr> <td>Saint Louis University</td> <td>Master of Public Health</td> <td>08/01/2016</td> </tr> </tbody> </table> <p>Previously Awarded Master's Degree</p> <p>Have you been approved to apply a previously awarded master's degree towards this Doctoral degree? Yes</p>	Name	Phone	Email	Tessie Bracken	480/555-7533	PSNoMail@asu.edu	Christopher Clanahan	480/555-7533	PSNoMail@asu.edu	Name	Committee Role	Title	Department	Elizabeth Wentz	Chair	Vice Provost/Dean & Professor	Graduate College >	Lisa Anderson	Member	Assoc Dean & Assoc Professor	Graduate College >	Tamara Underiner	Member	Assoc Dean & Assoc Professor	Graduate College >	Institution	Degree	Date Earned	Saint Louis University	Bachelor of Science	05/01/2006	Saint Louis University	Master of Public Health	08/01/2016
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Continuing down the page, you will see the list of all courses completed and all planned for completion, along with any grades earned.

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iPOS Summary/Submit

	Name	Plan	Geography, PhD
	Campus/Location	Requirements	84 credit hours, a written comprehensive exam, an oral comprehensive exam, a prospectus and a dissertation
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in ASUCSSUP 7/26/2022

iPOS Summary/Submit

Name ██████████

Campus/Location Tempe

Status Approved

Plan Geography, PhD

Requirements 84 credit hours, a written comprehensive exam, an oral comprehensive exam, a prospectus and a dissertation

Defense

Defense Results

Summary/Submit

[FAQ](#)

Petitions

Petition - Course Exception **Approved**

Petition Comments Altered course schedule to reflect dissertation work in the Fall '21 and Spring '22 semesters. No other coursework required.

Course Change Request **Approved**


Courses Added

Term	Course	Title	Hours	Grade	Institution	Transfer Verified	Concurrent
2021 Fall	GCU 799	Dissertation	9.00		ASU		

Course Removed

Term	Course	Title	Hours	Grade	Institution	Transfer Verified	Concurrent
2021 Fall	FAS 598	Quantitative Methods in the So	4.00		ASU		
2021 Fall	GCU 799	Dissertation	3.00		ASU		
2022 Spring	FAS 598	Quantitative Methods in the So	4.00		ASU		
2022 Fall	GCU 799	Dissertation	6.00		ASU		

If there have been any changes made to the iPOS after original submission and approval, those will be listed after the coursework.


ASUCSSUP 7/26/2022

iPOS Summary/Submit

Name ██████████

Campus/Location Tempe

Status Approved

Plan Geography, PhD

Requirements 84 credit hours, a written comprehensive exam, an oral comprehensive exam, a prospectus and a dissertation

Defense

Defense Results

Summary/Submit

[FAQ](#)

Committee Appointment / Change Request **Approved**

Committee Members Added

Name	Committee Role	Title	Department
Elizabeth Wentz	Chair	Vice Provost/Dean & Professor	Graduate College
Lisa Anderson	Member	Assoc Dean & Assoc Professor	Graduate College
Tamara Underiner	Member	Assoc Dean & Assoc Professor	Graduate College

Committee Members Removed

Name	Committee Role	Title	Company Descr
██████████	Chair	Assoc Professor	School of Geog Sci & Urban Pln
██████████	Member	Assoc Professor	School of Geog Sci & Urban Pln
██████████	Member	Co-Ctr-Dir (ACD) + Clin Profr	CEMHS

Each student at ASU must act with honesty and integrity. I am certifying on behalf of the student that the information on the iPOS is accurate and complete. I have informed the student that any misrepresentation or falsification is sufficient cause of disciplinary action.

Certified By ██████████ Certified Date/Time 12/15/2020 1:08:42PM

Approving an iPOS

If there are iPOS pending approval, you would click on the row containing the student's name. The type of approval needed is listed under Pending Approval. There are 3 different types of approvals:

- Plan of Study
- Defense Results
- Defense Final Results

ASU						
Interactive Plan of Study		iPOS Manage Student Search				
Pending Approval						
Empl ID	Name	Program	College	Pending Approval	Campus	
		Geography (PHD)	The College of Lib Arts & Sci	Plan of Study	Tempe	>
		Geography (PHD)	The College of Lib Arts & Sci	Defense Final Results	Tempe	>
My Students						
Empl ID	Name	Program	College	Campus	Committee Role	
		Geography (PHD)	The College of Lib Arts & Sci	Tempe	Chair	>
		Geography (PHD)	The College of Lib Arts & Sci	Tempe	Chair	>

Plan of Study Approval requires the faculty to review the student's course plan for applicability to completion of the program, keeping in mind the program requirements for the area the student has chosen to pursue. Below is an example of an iPOS page pending approval.

ASU		iPOS Summary/Submit	
Name		Plan	Geography, PhD
Campus/Location	Tempe	Requirements	84 credit hours, a written comprehensive exam, an oral comprehensive exam, a prospectus and a dissertation
Status	Pending in Academic Unit		
To approve this iPOS see the bottom of this page			
Summary/Submit			
iPOS Status		Pending in Academic Unit	
Admit Term		2019 Spring	
Requirement Term		2019 Spring	
Anticipated Graduation Term		2024 Spring	
Maximum Time Limit		2030 Fall	
Advanced to Candidacy		No	
Continuous Enrollment		Met	
Specialization		Transportation	
Minimum Hours Required		84.00	
iPOS Total Hours		84.00	
Cumulative GPA		4.03	
Overall Graduate GPA		4.000	
iPOS GPA		4.000	

Approval Comments

Date ▾	Status ▾	Last Updated By ▾	Comments ▾
07/25/2022	Pending in Academic Unit	Ashley Meza	
07/25/2022	Pending with AU Faculty	Ashley Meza	tst

Status Pending with Academic Unit Faculty

Academic Unit Comments



Approve

Return for Revisions

Defense Results

Once accessing the iPOS for a student conducting a defense, the defense results tab will display in the left navigation menu. Note that committee members on a student's committee will also have access to the defense results page in the student's iPOS.



Name
Campus/Location Tempe
Status Approved

Welcome

Degree Requirements

Courses ▾

Advisors ▾

Petitions

Defense ▾

Schedule Defense

Defense Results ←

All committee members can input their own initial defense results at the time of the defense or later, if needed. The iPOS can be accessed from a smartphone as well as a computer. Note that all members should agree on the results before inputting them.

Name [Redacted]

Campus/Location Tempe

Status Approved

Plan Geography, PhD

Requirements 84 credit hours, a written comprehensive exam, an oral comprehensive exam, a prospectus and a dissertation

Defense

Defense Results

FAQ

Defense Date 07/20/2022

Defense Time 4:30 PM

Virtual Meeting Link <https://asu.zoom.us/j/123456789>

Defense Results

Instructions:

Chairs/Co-Chairs must input the appropriate defense result plus any required content revisions, if applicable. Committee members must choose pass or fail as the defense result.

Committee Details	Defense Details	
 Elizabeth Wentz Committe Role: Chair PSNoMail@asu.edu	Defense Results: Pending	
 Lisa Anderson Committe Role: Member PSNoMail@asu.edu	Defense Results:	<input type="button" value="v"/> <input type="button" value="Fail"/> <input type="button" value="Pass"/>
 Tamara Underiner Committe Role: Member PSNoMail@asu.edu	Defense Results: Pending	

If revisions are needed, the Chair/Co-Chairs are to input the required revisions in the text box. Students have up to one year to complete required committee revisions, must stay continuously enrolled, and must meet the graduation deadlines for the term they complete them in order to graduate.

Name [Redacted]

Campus/Location Tempe

Status Approved

Plan Geography, PhD

Requirements 84 credit hours, a written comprehensive exam, an oral comprehensive exam, a prospectus and a dissertation

Defense

Defense Results

Defense FAQ

Summary/Submit

FAQ

Defense Results

Instructions: Each committee member is required to enter defense results of Pass or Fail for [Redacted]

Committee Details	Defense Details	Revisions
 Elizabeth Wentz Committe Role: Chair PSNoMail@asu.edu	Defense Results: <input type="button" value="v"/>	<input type="button" value="Pass Minor Revisions"/> <input style="width: 100px; height: 20px; border: 1px solid #ccc;" type="text"/>
 Lisa Anderson Committe Role: Member PSNoMail@asu.edu	Defense Results:	
 Tamara Underiner Committe Role: Member PSNoMail@asu.edu	Defense Results:	

The Chair/Co-Chairs will also need to check the box about the format of the document before submitting their results. *If there are NO revisions, then the defense results process is completed after all of the committee inputs their results.*

For Chairs/Co-Chairs only:

All graduate students are responsible for submitting a final document that adheres to ASU format standards. In order to ensure that the document is ready for publication in ProQuest, please confirm with the student that they utilized the ASU Graduate College [Format Wizard](#) and Format Manual resources for format compliance. For your reference, a concise format checklist is provided [here](#).

By selecting this box, I, Elizabeth Wentz, certify that the student has defended their document and/or research and has completed all requirements as set by this committee. I confirm that the student has utilized ASU format resources and that the document is ready for publication.

Final Defense Results

If there are revisions needed on the student's document, there will be an additional field for the Chair/Co-Chairs to complete once revisions have been completed.

Defense Final Results ←

For Chairs/Co-Chairs only:

All graduate students are responsible for submitting a final document that adheres to ASU format standards. In order to ensure that the document is ready for publication in ProQuest, please confirm with the student that they utilized the ASU Graduate College [Format Wizard](#) and Format Manual resources for format compliance. For your reference, a concise format checklist is provided [here](#).

Committee Chair Elizabeth Wentz

Revision(s) Status

By selecting this box, I, Elizabeth Wentz, certify that the student has defended their document and/or research and has completed all requirements as set by this committee. I confirm that the student has utilized ASU format resources and that the document is ready for publication.

Questions? Contact the staff advisor for the unit or a [Graduate College Coordinator](#)