**College/School(s) offering this program:**

**Unit(s) within college/school responsible for program:**

**Name of the graduate program for which the requirements are to be changed. Please include the certificate name or applicable degree type and major: (such as MA or MS in Sustainability):**

**If applicable, concentration name(s) for which the change is requested:**

**List all plan code(s) for which this change is applicable:**

**Proposed effective semester/year:**

*Note: If only changing application review terms, please mark as N/A. No need to include effective date since the terms are listed below.*

**Information will be added to student handbook/notify impacted students:** Y [ ]  N [ ]

**Changes apply to:** [ ]  New Students Only [ ]  New Students/Optional for Existing Students

**PROPOSAL CONTACT INFORMATION**

(Person to contact regarding this proposal)

|  |  |
| --- | --- |
| **Name:**       | **Title:**       |
| **Phone:**       | **email:**       |

PLEASE COMPLETE **ONLY** THE SECTIONS FOR WHICH A CHANGE IS REQUESTED. LEAVE ALL OTHER SECTIONS BLANK IF NO CHANGE IS REQUESTED FOR ANY OF THE OTHER INDIVIDUAL GRADUATE PROGRAM ADMISSIONS REQUIREMENTS THAT ARE PROVIDED. IF THE CHANGE THE UNIT IS REQUESTING IS NOT LISTED IN THIS PROPOSAL TEMPLATE, PLEASE CONTACT AMANDA.MORALES-CALDERON@ASU.EDU AND ERIN.FRONCEK@ASU.EDU FOR ADDITIONAL INFORMATION.

**ADMISSION REQUIREMENTS:**

* + 1. **GPA -** Minimum of a 3.00 cumulative GPA (scale is 4.0=A) in the last 60 hours of a student’s first bachelor’s degree program is required by Graduate College.

 **Current requirement:**

 **Change Current Requirement To:**

* + 1. **English Proficiency Requirement for International Applicants -** List any English proficiency requirements that are higher than and/or in addition to the Graduate College requirement. See Graduate College policy and procedures: (<https://students.asu.edu/graduate/proficiency>)

**Current Requirement:**

**Change Current Requirement To:**

* + 1. **Required Admission Examinations:**

**Current Requirement:** [ ] GRE [ ] GMAT [ ] None Required

**Change Current Requirement To:** [ ] GRE [ ] GMAT [ ] None Required

* + 1. **Application Review Terms -** Indicate all terms for which applications for admissions are accepted and the corresponding month/year the program application deadline will be. Applications will be open every term after that. *Please note that it is the academic unit’s responsibility to display program deadline dates on their websites. If closing applications, please provide a justification for the application closure.*

**Current Requirement:**

[ ]  Fall (year):

[ ]  Fall B (year):

[ ]  Spring (year):

[ ]  Spring B (year):

[ ]  Summer (year):

 **Change Current Requirement To:**

[ ]  Fall (year):

[ ]  Fall B (year):

[ ]  Spring (year):

[ ]  Spring B (year):

[ ]  Summer (year):

**Note:** B session is only available for online programs.

Submit the completed and signed (chairs or directors, unit deans) proposal to the **Graduate Program Services** office. Mail code 1003 and electronic copies to curriculumplanning@asu.edu.

|  |
| --- |
| **Approvals** *(if the proposal submission involves multiple units, please include letters of support from those units)* |
|  | CHAIR OR DIRECTOR (Please print or type) |       |  |
|  |  |  |  |
| SIGNATURE | DATE |
|  |  |  |
|  | DEAN (Please print or type) |       |  |
|  |  |  |  |
| SIGNATURE | DATE |
|  |  |  |

Graduate Program Services in the Graduate College will submit the proposal to the Dean of the Graduate College for the final approval signature. GF0712D-90

|  |  |  |
| --- | --- | --- |
|  | DEAN OF Graduate COLLEGE |  |
|  |  |  |  |  |
| SIGNATURE | DATE |
|  |  |  |