AGENDA
March 3, 2015 (1:00 – 2:30 p.m.)
Location: Interdisciplinary Building B, Room 286

1. Welcome and Introduction of Council Members – Webber (Information)
   a. Introduction of Graduate Education Representatives

2. Overview of Graduate Council Responsibilities – Webber (Information)
   a. Curricular Evaluative Review and Input
   b. Graduate Standards and Policy Review
   c. Graduate Education Initiatives

3. Approval of Previous Minutes – November 4, 2014 Meeting – Webber (Action)

4. Agenda Item(s) – Webber (Action)
   ▪ Proposal to establish a Doctor of Behavioral Health (DBH) Clinical Concentration.
     [DBH Clinical Concentration]
   ▪ Proposal to establish a Doctor of Behavioral Health (DBH) Management Concentration.
     [DBH Management Concentration]
   ▪ Proposal to establish a Master of Sports Law and Business degree program.
     [Master of Sports Law and Business degree]

5. Roundtable – Council Members (Information)
Minutes of the University Graduate Council (UGC)
March 3, 2015

The University Graduate Council met on Tuesday, March 3, 2015 at 1:00 p.m. in the Interdisciplinary Building in conference room 286. Vice Provost for Graduate Education, Dr. Andrew Webber presided.

Also in attendance were Drs. Eric Wertheimer, Associate Vice Provost, Ajay Vinze, Associate Vice Provost, and Pamela Garett, Senior Manager Graduate Programs; Kim Naig, Executive Director; and Shannon Trafton, Office Specialist; all from Graduate Education.

Members in attendance were Drs. Kevin Corley, W. P. Carey School of Business; Samuel DiGangi, Mary Lou Fulton Teachers College; Jennifer Setlow, Herberger Institute for Design and the Arts; Brian Skromme, Ira A. Fulton Schools of Engineering; and Juliet Weinhold, College of Health Solutions. Also in attendance were Drs. Doug Green, College of Letters and Sciences; Cynthia Lietz, College of Public Programs and Graduate Student Representative, Joanna Merson.

Drs. Patrick Bixby, New College of Interdisciplinary Arts and Sciences; Brenda Morris, College of Nursing and Health Innovation; and Frances Matera, Walter Cronkite School of Journalism and Mass Communication, all attended by phone.

Members excused: Drs. Cecilia Menjivar and Elly Van Gelderen, College of Liberal Arts and Sciences.

Members received an electronic copy of the proposals and agenda a day ahead of the meeting for their convenience. As part of the electronic proposals copy, members received a full copy of each proposal with the unit responses and changes highlighted in yellow.

Dr. Webber opened the meeting with welcoming remarks and made a motion to approve minutes from last meeting. The motion was seconded by Dr. DiGangi to approve the Minutes from the November 4, 2014, UGC meeting [last meeting to take place in person].

Consent Agenda Items

- Proposal to establish a Doctor of Behavioral Health (DBH) Clinical Concentration.
  [DBH Clinical Concentration]

- Proposal to establish a Doctor of Behavioral Health (DBH) Management Concentration.
  [DBH Management Concentration]

- Proposal to establish a Master of Sports Law and Business degree program.
Prior to discussing the submitted proposals, Dr. Webber wanted to first discuss some happenings within Graduate Education, specifically involving doctoral program reviews. Dr. Webber asked that Drs. Wertheimer and Garrett share with the group the graduate programming components they had been researching to help in completing a doctoral program review.

Resources were sent electronically to members prior to the meeting: *Doctoral Program Assessment; Arizona State University Doctoral Program Evaluation; Doctoral Plans*. Drs. Wertheimer and Garrett discussed these documents and the purpose of the assessments. Dr. Wertheimer explained this initiative was taking shape in concert with the ideas discussed at the Graduate Education retreat and the Provost is interested in seeing if Graduate Education can make a tighter connection between graduate programs and the quality of the programs/resources based on these assessments. Was explained that Graduate Education is not trying to reinvent the wheel with these assessments, therefore have sought instruments from other universities, specifically University of Illinois.

Dr. Wertheimer noted Graduate Education is looking for UGC member’s insight on what they think this review process should look like. Main question brought to the committee members was whether or not UGC should undertake this review? Dr. Wertheimer explained capturing the data is the easy part, it is figuring out the best method to track that’s the hard part. Dr. Skromme stated that how the information was captured is what would determine how the information was used. Dr. Corley commented that if this review process was to become a part of UGC, would need to be sure expectations of the committee were communicated prior to individuals accepting the position. There was an overall concern of busy work being added on to the unit’s day to day with another assessment being rolled out; was agreed that this type of assessment needs to be web-based and have clear objectives. Graduate student representative, Joanna Merson brought up the concern about time to degree and how that looks different in each degree program based on requirements, specifically related to lecturing. Committee members wanted to know when this new doctoral program assessment would be implemented. Dr. Webber responded that Graduate Education will be working on this over the spring 2015 semester and would probably roll-out/build into program reviews of the next year. Explained the tools and strategies were still being developed and flushed-out, but wanted to bring this to the committee’s attention and gather their insight and feedback.

Before moving on to the proposals that need approval, Dr. Webber wanted to discuss a few situations that have periodically been coming to his attention. He explained he wanted to develop a sense of what units are doing to approach these problems, if they are problems at all. Dr. Webber asked how the units handle international students that have degrees outside of what ASU determines is a normal degree; the main example being 3 year degrees from India. None of the professors noted this was an issue in their unit. Dr. Vinze offered the suggestion to talk with the business and liberal arts colleges as there are over 400 students from India
floating around ASU, and the Indian students attending these colleges would have 3 year degrees.

Dr. Webber wanted to discuss another issue that had come up recently regarding dissertations being referred to as intellectual property and hearing some individual’s state they cannot disclose their dissertation research because there were patents involved. The committee members had not come across this situation and responded with the view that dissertation rules state that the defense must be public and eventually with a patent you disclose everything anyway, so this should not be an issue. The discussion then turned to virtual defenses and what the future potentially holds for these types of platforms.

Dr. Webber’s last question posed to the committee members was regarding the general perceptions of how the process of adding graduate faculty to their units was working. The committee agreed the process seems to work fine and the policies work in following the norms of each specific discipline. Adding humanities and nursing faculty examples were presented and discussed.

To close the meeting Dr. Webber asked if there were any outstanding questions regarding the proposals submitted, as answers to prior vetting questions were responded to by the units and the proposals looked good and ready to move forward. There was a question wondering if the Master of Sports and Law and Business degree would eventually be offered at the Downtown campus rather than Tempe since the new law building is being built; the answer being yes. All proposals were approved by the committee to move forward.

Prior to the committee meeting adjourning Dr. Skromme asked about the online graduate handbook and if all three GPA’s (cumulative, iPos, 500 level and above) were still listed, as in their review they did not see that the 500 level and above GPA was still included in the policy. Kim Naig assured him it was, but would check with Brian Mattson and get back to him. Dr. Skromme verbalized the need for clear communication regarding this policy.

Dr. Webber thanked the members and adjourned the meeting.

Minutes submitted by Shannon Trafton